



Republic of Liberia
LOFA COUNTY UNIVERSITY (LCU)
VOINJAMA CITY, LOFA COUNTY, WEST AFRICA
Website: www.lccc-edu.org
Email: info@lccc-edu.org



OFFICE OF THE PROCUREMENT
Tele: 231-880685984/ 770409279
Email: tamuek.johnson84@gmail.com

INVITATION FOR BIDS (IFB. NO/LCU/ RB/ 005/24/25)

For the Installation of 100 kVA Solar Farm at Lofa County University

Date of Issue: September 24, 2025

Lofa County University (LCU) invites sealed bids from eligible and qualified contractors for the **installation of an 100 kVA solar power system (solar farm)** at its main campus in Voinjama, Lofa County. The installation aims to ensure reliable, clean, and sustainable energy for university operations.

1. Scope of Work

The project includes but is not limited to:

- Design, supply, and installation of a 100 kVA capacity solar photovoltaic (PV) system with inverters and battery backup
- Mounting structures, charge controllers, wiring, protection systems, and safety switches
- Training for university maintenance staff
- Testing and commissioning of the system
- Provision of six (6) months **defect liability coverage** upon commissioning

2. Bid Eligibility and Requirements

Bidders must meet the following minimum criteria:

- a. Valid business registration
- b. Valid tax clearance
- c. PPCC Certification of Registration
- d. Experience in at least three (3) similar solar installations in the last five (5) years
- e. Technical and financial capacity to undertake the project
- f. Valid Ministry of Mines and Energy or Public Works license for electrical/solar work in Liberia

- g. Past performance records including the names and contact numbers of at least five clients.
- h. Demonstration of access to equipment and qualified personnel
- i. Bid Securing Declaration

3. Bid Submission and Opening

- a. **Deadline for Bid Submission:** October 24 2025 @ 3:00 PM
- b. **Place of Submission:** Office of the Procurement Unit, Lofa County University, Voinjama City
- c. **Opening of Bids:** same as submission shortly after the deadline at the LCU Conference Room
- d. **Mode of Submission:** Sealed hard copy in one original and two copies

4. Bid Security

All bids must be accompanied by a **bid security** of not less than **2% of the total bid price**, in the form of a Bank Guarantee or Certified Manager's Check, valid for **90 days** from the bid opening date.

5. Contract Duration and Defect Liability

- a. The project shall be completed within **90 calendar days** from the date of contract signing.
- b. The **Defect Liability Period** shall be **six (6) months** following the date of final acceptance and commissioning.

6. Clarifications

Interested bidders may obtain further information and inspect the bidding documents at the address below during office hours (9:00 AM to 4:00 PM, Monday to Friday):

Office of the Procurement Director

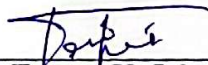
Lofa County University, Voinjama City


Email: tarnuek.johnson84@gmail.com

Phone: 0770409279/0880685984/0777126660

7. Reservation of Rights

Lofa County University reserves the right to accept or reject any or all bids, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder(s).

Signed by: 
Tarnue K. Johnson
Procurement Director

Approve by: 
Danwolo B. S Catakaw, Sr.
Vice President for Administration/ LCU