

Section 1. Letter of Invitation

RFP No. MFDP/NCB/008/2025

Ministry of Finance & Development Planning
Broad & Mechlin Streets
Monrovia, Liberia

June 23, 2025

Dear Mr. /Ms.:

Section I. Invitation for Bids

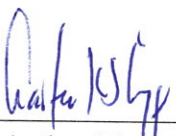
Republic of Liberia
Ministry of Finance and Development Planning
P.O.BOX 9013
Broad & Mechlin Streets
1000 Monrovia, 10 Liberia
West Africa

Title of bid: ***Provision of upgrade of the IFMIS Data Center***
Contract Identification No.: **IFB/MFDP/NCB/008/2025**


1. The government of Liberia through the Ministry of Finance & Development Planning (MFDP) intends to apportion funds towards the cost of Upgrading the IFMIS Data Center infrastructure in order to optimally meet current and projected future data processing demands.
2. The MFDP now invites sealed bids from eligible and qualified bidders for **Upgrading of the IFMIS Data Center infrastructure**. Bidding will be conducted through the National Competitive Bidding process in accordance with procedures specified in the Amended and Restated Public Procurement and Concessions Act (PPC Act) published and approved: September 18, 2010.
3. The provision of upgrade of the **IFMIS Data Center infrastructure** as per the Ministry of Finance & Development Planning requirements is summarized in the attached schedule of requirements.
4. set of the bidding document is available on the Electronic Government Procurement portal (e-GP) beginning Tuesday June 24, 2025.
5. All Bids must be accompanied by a Bid Security of US \$5,000.00 in the form of a Manager's Check, Bank Guarantee or an Insurance Bond.

6. All bids must be submitted on the Electronic Government Procurement portal (e-GP) on or before Monday July 21, 2025 at or before 2:00 PM. Bid opening will be done promptly thereafter at 2:30 PM, on the e-GP. Bids shall be valid for a period of 90 days after the deadline of Bid submission. Late bids will be rejected by the system. Only Electronic bidding will be permitted.
7. Qualification requirements include the following:
- I. **Current Business Registration Certificate (Liberia Business Registry)**
 - II. **Power of Attorney**
 - III. **Current Tax Clearance Certificate (Liberia Revenue Authority)**
 - IV. **Bid Security of US \$5,000.00 in the form of a Bank Guarantee, Manager's Check, or an Insurance Bond.**
8. Submissions must be signed and delivered on the Electronic Government Procurement portal (e-GP) **PROVISION OF UPGRADE OF THE IFMIS DATACENTER-IFB#: MFDPNCB/008/2025**, and addressed to:
- Acting Director of Procurement
Room 045– 3rd Floor
Ministry of Finance and Development Planning
Broad & Mechlin Streets
1000 Monrovia 10, Liberia
MOBILE NUMBER: +231-777-513-373 / +231-777-600-521
EMAIL ADDRESS: gksheriff@mfdp.gov.lr / mvmassallay@mfdp.gov.lr
9. The Ministry of Finance and Development Planning reserves the right to reject or accept any bid submitted and to annul the entire process at any time without incurring any liability and without assigning any reason thereof.

Signed: _____


Acting Director of Procurement

Approved: _____


Deputy Minister for Administration